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Agenda for the initial meeting in the working group of the project

Time: Monday, 30.04.2018 (09:00 – 16:00)

Place: NOKUT, Drammensveien 288, 1327 LYSAKER

Objectives:

- Presentation of the project and expected deliverables
- Presentation of the workpackages and task distribution
- Discussion and planning of the activities in the working group for 2018
- Presentation and clarification of the administrative and financial requirements

Start	End	Activity	Presenter
09:00	09:15	Welcome, practical information and presentation of the programme for the meeting	NOKUT
09:15	10:00	Presentation of the participants and information from the offices	Participant offices
10:00	10:30	Presentation of the project and overview of the activities	NOKUT
10:30	10:45	Coffee break	
10:45	12:00	Work packages and task distribution	NOKUT
12:00	13:00	Lunch break	
13:00	14:00	Discussion and planning of the activities in WP2, WP3, WP4, WP5	NOKUT
14:00	14:30	Dissemination activities and quality assurance of the project	NOKUT
14:30	14:45	Coffee break	
14:45	15:30	Presentation and clarification of the administrative and financial issues	NOKUT
15:30	15:45	Any other business	NOKUT
15:45	16:00	Conclusion of the meeting	NOKUT



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Participants

	Institution	First name	Last name	Country
1	CIMEA	Silvia	Bianco	Italy
2	KMK	Alina	Iqbal	Germany
3	KMK	Theresia	Strümpfel	Germany
4	NARIC Ireland	Angela	Lambkin	Ireland
5	NOKUT	Stig Arne	Skjerven	Norway
6	NOKUT	Marina	Malgina	Norway
7	NOKUT	Einar	Meier	Norway
8	NOKUT	Erlend	Bern Aaser	Norway
9	NUFFIC	Katrien	Bardoel	Nederland

Contacts

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